

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 JANUARY 2015 TO 30 APRIL 2015**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 JANUARY 2015 TO 30 APRIL 2015**

|   | <b>MATTER TO BE DECIDED</b>        | <b>DECISION MAKER AND DATE</b> |                  |
|---|------------------------------------|--------------------------------|------------------|
| 1 | Halton Suicide Prevention Strategy | Executive Board                | 29 January 2015  |
| 2 | Household Waste Collection Policy  | Executive Board                | 12 February 2015 |
| 3 | Council Tax Base 2015/16           | Council                        | 4 March 2015     |
| 4 | Budget 2015/16                     | Council                        | 4 March 2015     |
| 5 | Leisure Centre Options Paper       | Executive Board                | 26 February 2015 |

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|

### Health and Wellbeing Portfolio

|                                    |                                    |  |  |  |  |
|------------------------------------|------------------------------------|--|--|--|--|
| Halton Suicide Prevention Strategy | Executive Board<br>29 January 2015 |  | Public and key stakeholders consulted via workshops, meetings and questionnaire. |  | Dr Elspeth Anwar<br><a href="mailto:Elspeth.Anwar@halton.gov.uk">Elspeth.Anwar@halton.gov.uk</a> |
|------------------------------------|------------------------------------|--|--|--|--|

### Environmental Services Portfolio

|                                   |                                     |   |  |   |  |
|-----------------------------------|-------------------------------------|---|--|---|--|
| Household Waste Collection Policy | Executive Board<br>12 February 2015 | Executive Board will be asked to consider approving the adoption of an updated Household Waste Collection Policy. | The current policy and an updated draft will be subject to scrutiny by the Environment and Urban Renewal Policy and Performance Board, making a recommendation to Executive Board. | Executive Board Report - Household Waste Collection Policy<br>17 March 2011 | Jimmy Unsworth<br><a href="mailto:jimmy.unsworth@halton.gov.uk">jimmy.unsworth@halton.gov.uk</a> |
|-----------------------------------|-------------------------------------|---|--|---|--|

### Resources Portfolio

|                          |                         |  |  |  |   |
|--------------------------|-------------------------|--|--|--|---|
| Council Tax Base 2015/16 | Council<br>4 March 2015 | To seek approval for the 2015/16 council tax base for the Borough. |  |  | Ed Dawson<br><a href="mailto:ed.dawson@halton.gov.uk">ed.dawson@halton.gov.uk</a> |
|--------------------------|-------------------------|--|--|--|---|

| Key Decision   | Decision-Maker and Date | Brief Summary of Decision to be Taken   | Consultees and Consultation method   | Relevant Background Reports | Lead Officer Contact Details  |
|----------------|-------------------------|---|--|-----------------------------|---|
| Budget 2015/16 | Council<br>4 March 2015 | To seek approval for the Council's revenue budget, capital programme and council tax for 2015/16. | The public via Area Forum meetings.<br>The Chamber of Commerce via Bulletin. |                             | Ed Dawson<br><a href="mailto:ed.dawson@halton.gov.uk">ed.dawson@halton.gov.uk</a> |

### Community and Sport Portfolio

|                              |                                     |   |  |   |              |
|------------------------------|-------------------------------------|---|--|---|--------------|
| Leisure Centre Options Paper | Executive Board<br>26 February 2015 | The current Leisure Management Contract will expire on 9 January 2016. The Council needs to consider its future options which will be presented to Executive Board. |  | Leisure Contract Management in Halton 2014 briefing paper | Chris Patino |
|------------------------------|-------------------------------------|---|--|---|--------------|

### NOTE

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor T McInerney